



UNIVERSITÀ DI PARMA



SUMMER SCHOOL PROGRAMME

Frequenza di Summer Schools europee ed internazionali

**Call for the assignment of mobility grants for participation in
European and international Summer Schools
for the 2022-2023 academic year**

**Deadline for the submission of applications:
12:00 AM 18th April 2023**

The university guarantees equal opportunities between men and women for applications in this call. The use of the masculine gender to indicate people is only due to the need for simplicity of the text.

INDEX

Foreword.....	3
Conditions of participation.....	3
How to submit your application	3
Selection procedure and rankings.....	3
How to accept the awarded grant.....	4
Grant.....	4
Carrying out the mobility: fulfilments	4
Applying at the Summer School of choice and organization of the stay	5
Credits recognition.....	5
Contacts	5

Foreword

As part of the allocation of the 5x1000 funds - year 2019 (Funds intended for international mobility), the University of Parma makes € 37,600.00 available for the allocation of mobility contributions for participation in Summer Schools - with an international character, adequate scientific and cultural level, administrative headquarters at universities geographically outside the Italian territory - as identified by the International Mobility Commissions of the respective University Departments.

The available funding is distributed as follows:

- n. 40 grants of € 800 each for the attendance of "in presence" or "blended" Summer Schools;
- n. 5 grants of € 250 each for the attendance of "online" Summer Schools;

Access to grants is reserved only for students selected and admitted to attend one of the Summer Schools listed in Annex A, which forms an integral part of this announcement

Conditions of participation

Applicants must meet the following conditions:

- being regularly enrolled in a three-year degree course, a master's degree, a single-cycle master's degree or a doctoral cycle at the University of Parma for the 2022/2023 academic year
- be up to date with the payment of university fees at the time of submitting the application

How to submit your application

The application form, complete with all attachments, must be sent to the email address protocollo@unipr.it no later than **12:00 CET on 18th April 2023**. The application consists of the following documents:

1. **application form**, to be filled in on the form attached to this announcement (attachment 2). It must be written on a computer, signed by the candidate, and sent in pdf format to the above email address;
2. copy of a valid identity document;
3. copy of the ISEE certification, also used for registering at the University for the academic year 2022/2023.

Selection procedure and rankings

The selection procedures are carried out by a special Judging Commission appointed by Rectoral decree. The Commission's judgment is final. A ranking expressed in hundredths and calculated based on the following criteria will be formulated:

- a) **Motivation**: up to a maximum of 20 points, to be awarded on the basis of the assessment of what is indicated in the motivational letter (or a specific section called "motivation" in the application form).
- b) **Consistency** of the identified Summer School with the relevant study programme: **40 points**
- c) **Economic condition** of the applicant:
 - a. ISEE lower than € 13.000: **30 points**
 - b. ISEE between € 13.001 and € 21.000: **25 points**;
 - c. ISEE between € 21.001 and € 26.000: **20 points**;
 - d. ISEE between € 26.001 and € 30.000: **15 points**;
 - e. ISEE between € 30.001 and € 40.000: **10 points**;
 - f. With an ISEE from € 40.000,01 or higher, or without any ISEE certificate attached to the application: **5 points**
- d) No previous participation in international exchange or mobility programmes: **10 points**

The minimum score for being ranked is fixed at 40 points.

In the event of a tie, priority is given to the candidate with a lower ISEE indicator.

The ranking will be published on the University Register and on the dedicated web pages on the University portal.

How to accept the awarded grant

Within 3 days of the publication of the ranking, under penalty of forfeiture, the winners are required to confirm their acceptance by sending the specific "Acceptance form" attached to this announcement (Annex 3) by e-mail to the following address: erasmus@unipr.it. This e-mail must contain the following subject: *Acceptance of place for the Summer School 2022-23 Call for Proposals – ref. summer school...*(please quote here the code of the reference Summer School)

Grant

The available grants are articulated as follows:

In presence or blended Summer School	N. 40 grants of € 800,00 each
Online Summer School	N. 5 grants of € 250,00 each

Contributions are subject to the applicable tax regime in force; therefore, the amounts indicated above are understood to be gross of the recipient (lorido percipiente).

The entire contribution will be paid at the start of the mobility, following the sending of the declaration of arrival.

Carrying out the mobility: fulfilments

- The enjoyment of the benefit is subject to the acceptance of the beneficiary by the relevant Summer School
- The payment of the grant is subject to the completion of the educational path foreseen by the Summer School of destination;
- The student's mobility period must end no later than 30th September 2023.

Before the departure, the beneficiary is required to prepare the "Learning Agreement" (Annex 5), in particular the section called "Before the mobility";

Upon arrival at the destination University, the beneficiary is required to promptly complete the arrival declaration (Annex 4 to this announcement), and send it to the U.O. internationalization by e-mail (erasmus@unipr.it);

Within and no later than 15 days from the return from the mobility period, under penalty of repayment of the contribution, the beneficiary is required to send to the U.O. Internationalization (erasmus@unipr.it) and to the contact person of the International Commission of the relevant department the certification acquired following the successful attendance of the Summer School. The e-mail message must include the following subject: "LA after the mobility - Ref. Call for Summer School 2022-23"

The awarded grant is recognized as payable and non-refundable provided the respect of the following conditions:

- Completion of enrollment in the identified Summer School;
- Attendance of the Summer School;
- If foreseen, passing the Summer School final assessment;
- Awarding the compulsory certificate of attendance.

Applying at the Summer School of choice and organization of the stay

- The assignment of the grant in the context of this notice does not guarantee admission to the assigned Summer School;
- Enrollment in the Summer School is subject to acceptance by the organizing institution;
- The grantee is directly responsible for meeting the requirements of the selected Summer School. All the procedures related to enrollment at the identified Summer School, including the organization of travel, board and lodging, are the full responsibility of the beneficiary, who is required to comply with the regulations and deadlines set by each individual Summer School. All costs are borne by the beneficiary. The contribution disbursed by the university is intended to partially cover the costs described above
- Please contact the University of Parma International Relations Division (erasmus@unipr.it) for any clarification required.

Credits recognition

- a) The International Mobility Commission of the relevant department is responsible for the recognition of training credits as agreed before the mobility and formalized through the "Learning Agreement - Before the mobility", which must be signed by the academic supervisor (member of the CMI of Department) UNIPR, by the student and by the organizing body of the Summer School;
- b) The procedure referred to in the previous point will follow methods compliant with the recognition mechanisms usually in use for male and female students who have previously completed an SMS or SMT mobility. For those enrolled in the Bachelor's, Master's and Single Cycle Degrees, the credits from the Summer Schools will be recognized as elective or extra-curricular activities. This attribution of credits, in line with what has been previously formalized in the "Learning Agreement - Before the Mobility", will also take place in the case of attendance of a Summer School whose foreign organizing body does NOT provide for the release of credits;
- c) Within and no later than 15 (fifteen) days from the return, the beneficiary is required to deliver a copy of the certificate of attendance and any certificate of passing the final test, where required, both to the International Relations Division (erasmus@unipr.it) and the International Mobility Commission of the relevant department. Failure to deliver the above requests will result in the refund of the contribution paid.

Contacts

University of Parma Departmental Mobility Coordinators

- [Link to the Web page](#)

University representatives in charge of the specific Programme

- Prof. Guglielmo Wolleb – Rector's Delegate
- Prof.ssa Maria Cecilia Mancini – Rector's Delegate
- Prof.ssa Alessandra Rossi – Member of the Internationalization Group
- Prof. Diego Varini – Member of the Internationalization Group

University Offices

U.O. Internazionalizzazione – Erasmus and International HomePiazzale San Francesco, 3 – 43121 Parma
Phone: +39.0521.904203 – E-mail: erasmus@unipr.it

Parma, 05/04/2023

THE RECTOR
Prof. Paolo ANDREI
Digitally signed